



Kevin Keith, Director

Request for Proposal Missouri State Rail Plan RFP TRyy1128

Offerors should acknowledge receipt of Addendum 001 (ONE) by signing and including it with the original proposal. The due date for receipt of proposal has not changed by this Addendum. Accordingly, the following clarifications, questions and answers are believed to be of general interest to all potential Offerors. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Bill Stone Organizational Performance Administrator
Contractor/Offeror Signature _____	Department of Transportation <i>Bill Stone</i> _____
(Signature of person authorized to sign)	(Authorizing Signature)
Date Signed:	Date Signed: 01/28/2011

- 1) **Question:** Is there a Disadvantaged Business Enterprises (DBE) requirement for the Missouri State Rail Plan project?

Response: Yes, thank you for asking, it was inadvertently left off the original RFP. The DBE goal for this project is 10%. DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at:

http://www.modot.mo.gov/business/contractor_resources/External_Civil_Rights/mrcc.htm, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit proposals or partner with other consultants for any project they feel can be managed by their firm.

2) **Question:** Could you share the 2002 State Rail Plan?

Response: Yes, here is a link

[\(ftp://ftp.modot.org/Proposals/Missouri%20State%20Rail%20Plan/\)](ftp://ftp.modot.org/Proposals/Missouri%20State%20Rail%20Plan/);

however, this dated material and model is not adequate to meet MoDOT's needs for this project because it doesn't meet current PRIIA standards.

3) **Question:** Reference was made to "the attached Detailed Planning Project Workplan" on page 3. Is this the FRA attachment on page 5 or Tasks 1, 2 and 3 outlined beginning on page 3?

Response: You can find a copy of the Detailed Planning Project Work Plan here:

[\(ftp://ftp.modot.org/Proposals/Missouri%20State%20Rail%20Plan/\)](ftp://ftp.modot.org/Proposals/Missouri%20State%20Rail%20Plan/)

4) **Question:** Will MoDOT provide freight data for use in the study – for example, access to the Surface Transportation Board waybill sample?

Response: MoDOT will assist in obtaining any available data; however, this is ultimately the selected contractor's responsibility to obtain data related to the study.

5) **Question:** You indicate in the RFP that MoDOT created a State Rail Plan Advisory Committee to kick-off the initial rail planning efforts. Can you share the membership of the Advisory Committee? Will the Advisory Committee be an integral part of the study? Is there a need for a technical committee?

Response: The list of members for the State Rail Plan Advisory Committee is located here: [\(ftp://ftp.modot.org/Proposals/Missouri%20State%20Rail%20Plan/\)](ftp://ftp.modot.org/Proposals/Missouri%20State%20Rail%20Plan/). Out of respect for these individuals, we request that you do not contact them regarding the RFP. The State Rail Plan Advisory Committee will be involved in the review of various project progress reports and the draft final Missouri State Rail Plan. It is not our expectation to involve them in the day-to-day activities of the Missouri State Rail Plan development. We do not anticipate having a formal technical committee.

6) **Question:** You indicate under Task 1 that MoDOT will initiate public outreach on the plan by means of a survey. Is this the survey that is on your web site? Are any preliminary results available? And will those results be shared now or later?

Response: Yes, this is the same survey. There are no preliminary results available yet; however, when we do have the results, they will be made available to the selected contractor and eventually to the general public.

7) **Question:** I have a question regarding the requirement for the project manager to be a licensed P.E. in State of Missouri (second paragraph, Page 1). Is the requirement that the project manager be registered at the time that the qualifications are submitted (Feb.14, 2011) or just the ability to become registered in Missouri as required to seal the final State Rail Plan?

Response: The P.E. is required at the point where qualifications are submitted (Feb. 14, 2011). MoDOT requires the lead principal investigator to provide, within the proposal,

documentation through the Missouri Board of Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects that he is licensed in the state of Missouri. This can be in the form of a copy of a P.E. certificate or P.E. registration number.

- 8) **Question:** The RFP states that the project team must be led by a licensed professional engineer in the state of Missouri, and the final report must be sealed. Given the nature of the project as primarily a planning study, is it acceptable to have a non-engineer railroad specialist serve as project manager and have a Missouri PE on the team for engineering matters and to seal the final report?

Response: No, the project manager on this project must have a Missouri P.E.; however, MoDOT policy does allow for the principal investigator responsibilities to be split between two professionals. MoDOT will require at least one of the co-principal investigators to be a licensed Professional Engineer in the state of Missouri. The licensed co-principal investigator will be considered the engineer of responsibility and therefore required to sign and seal all reports and any recommended specifications in accordance with Section 327.411(1) RSMo.

- 9) **Question:** The RFP talks about commuter rail being part of the overall statewide rail plan. Will the study include efforts underway in the metropolitan areas? How much new analysis is envisioned within the MPOs?

Response: Commuter rail is a part of the Missouri State Rail Plan. We do not envision an extensive new study of commuter rail alignments that have already been proposed.

- 10) **Question:** Are public meetings envisioned, and if so, will the consultant team be responsible for scheduling and staffing these meetings?

Response: Yes, public meetings are required of the selected contractor. These should be held in accordance with the RFP's discussion of Task 2 and the Project Schedule. MoDOT envisions these meetings to be held at MoDOT facilities with assistance from MoDOT staff. The logistics of this project element will be defined as the selected consultant and MoDOT staff determine roles and responsibilities.

- 11) **Question:** Please clarify the role of MoDOT staff in carrying out the SRP. The RFP states that "MoDOT, in conjunction with the selected consultant, will prepare a Draft State Rail Plan." You have already begun outreach activities. Your application for federal funding for the SRP describes other actions for staff. Which tasks in SRP preparation will be undertaken by staff? This will help consultants to develop work plans to leverage state tasks, not duplicate them. Also, does the stated budget of \$500K include MoDOT or only the consultant?

Response: The \$500,000 budget is solely for the consultant's portion of the project. MoDOT's in-kind contribution (employee labor and overhead) is \$177,000. The survey is the initial step of many listening tools that MoDOT would like to use to gain public

opinion. The consultant will be responsible for collection and analysis of the data related to the project. In cooperation with the consultant, MoDOT will review data and assist in finalizing the plan.

12) **Question:** What state-supplied data are available to your selected consultant? Do you have GIS files on the freight rail inventory? Has MoDOT purchased or developed statewide economic forecasts or models for other planning efforts --Transsearch, Tredis, or others?

Response: MoDOT will provide the selected consultant inventory of the statewide rail system as well as available Amtrak data on our state-supported route. It is our understanding that none of this data is in GIS format. MoDOT has not purchased nor developed statewide economic forecasts or models. All economic modeling and forecasting is the responsibility of the selected contractor.

13) **Question:** Subtask 2.6 requires development of an economic model on which to base a rail project investment prioritization process. What do you want that model to accomplish?

Response: The model should present a ranked list of freight and passenger rail projects that would benefit the state as a whole through improvements such as congestion mitigation, eliminating current rail bottlenecks and improving fluidity of the rail system. Associated costs for these improvements should be included. Ideally, the model would present innovative funding options for these opportunities.

14) **Question:** Subtask 2.8 requires a business-based asset management plan for all private rail infrastructure in the state. Are you asking for an approach to develop an asset management system or a system itself? Have you discussed this product with the private freight railroads operating in Missouri?

Response: The statement within subtask 2.8 requires the selected contractor to put together a comprehensive list of Missouri's rail assets. This inventory, along with the items in subtask 2.6, will provide a foundation for future improvement selection. Our private freight rail partners are aware of the need for this task.

15) **Question:** In the first paragraph on page 2, the rail system inventory is described as a "comprehensive review of all existing rail inventory of all types and all rail-related inventory and equipment." What do you mean by "equipment?"

Response: Equipment in this section refers to crossing safety equipment such as lights, gates and signs.

16) **Question:** In the "Project Requirements and Deliverables" paragraph on page 2 of the RFP, you describe a "guidebook for future investment and economic development that is rail-related." Can you clarify your expectations on this product and how it fits into the SRP tasks on pages 4 and 5 of the RFP?

Response: The guidebook would provide a simplistic view of the products identified in subtasks 2.6 and 2.8 as an informative product to share with Missourians.

17) **Question:** Proposals will be evaluated by "an agency and stakeholder team with knowledge and backgrounds in relevant areas for this project," as stated on page 7 of the RFP. Can you describe the makeup of the proposal evaluation team?

Response: The proposal evaluation team will consist of MoDOT staff that includes the following professional disciplines:

- senior MoDOT leader,
- rail project management,
- freight project management,
- strategic planning and policy development,
- public involvement, and
- engineering.